

## SUPPORT FOR YOUTH INITIATIVES IN CULTURAL LEISURE

### – Preparatory Document for Your Online Application –

This document is provided as a tool before submitting your project under the support for youth initiatives in cultural leisure for individuals aged 15 to 29. This tool allows you to view the questions on the online form and prepare your answers. It is recommended to complete this document, in addition to the budget forecast grid.

When your application is ready to be sent to l'URLS GÎM, please complete the online form. Only applications submitted via the Google Form will be reviewed.

These questions are designed to collect all the necessary information to evaluate a project thoroughly and fairly. We invite you to review our program description document on our website before starting your application. All details regarding eligibility criteria, participation requirements, and the budget forecast grid to be completed can be found there.

**Program link:** <https://www.urlsgim.com/services-initiatives-jeunesse-en-loisir-culturel>

## QUESTIONNAIRE – GOOGLE FORM

If you are using Google Form for the first time, you will be asked to create an account (email/password) to submit your files and complete the application online.

### START OF FORM

- Email
- Consent to the use of your personal information

### Section 1: Basic Information about the Applicant

1. **Name of the organization:** - [Free text]

2. **Nature of the organization** (Select category): CHECK

- Non-profit organization (NPO)
- Municipality, city, MRC
- School establishment
- Cooperative

- Indigenous community
- Other

3. **Organization's address** (e.g., civic number, street, postal code)

4. **City**

5. **Postal code**

6. **Person responsible for the project:**

- First and last name of the applicant
- Position within the organization
- Contact details (phone and email)

## **Section 2: PROJECT DESCRIPTION**

7. **Project title:** - [Free text]

8. **Project summary** (Briefly describe the project and its main objective):

- [Free text - 250 words maximum]

9. **Select the targeted intervention axes of the project** (related to the Quebec Youth Policy 2030) (Check one or more axes):

- Axis 1: Healthy lifestyle habits and safe environment
- Axis 2: Perseverance and educational success
- Axis 3: Engagement in culture, community, and society
- Axis 4: Preparation for work and economic integration
- Axis 5: Support for entrepreneurship and access to decision-making places

10. **Target area of the project** – Check

- MRC D'AVIGNON
- MRC DE BONAVENTURE
- MRC DE LA CÔTE-DE-GASPÉ
- MRC DE LA HAUTE-GASPÉSIE
- ÎLES-DE-LA-MADELEINE

11. **What are the specific (measurable) objectives of the project?** - [Free text]

12. **Target audience:** - [Free text]

13. **Estimated total number of participants:** - [Free text]

**14. Estimated number of participants aged 15 to 29:** - [Free text]

**15. Which cultural leisure discipline(s) does the project promote?**

(e.g., singing, photography, improvisation, sculpture, genealogy, cinema, dance, etc.)

- [Free text]

**16. Description of the activities or actions planned for the project:**

- [Free text]

**17. Describe the supervision and facilitation planned for the project** (qualifications of staff, artists, facilitators, etc.)

- [Free text]

**18. What is the duration of the project?**

(Please provide dates or a timeline of the main stages of the project)

- [Free text]

**19. Location of the project (where the main activities take place):**

- [Free text]

**20. Describe the elements that make your project unique and why it should be funded** (novelty, potential for replicability, unusual partnerships, innovative use of resources, etc.)

- [Free text]

### **Section 3: IMPACT AND OUTCOMES**

**21. What will be the benefits for the young participants?**

- [Free text]

**22. How will this project contribute to the cultural enrichment of the community or region** (Gaspésie and Îles-de-la-Madeleine)?

- [Free text]

**23. Briefly describe the long-term goals for this project**

- [Free text]

**24. How do you plan to sustain the project after the funding period?**

- [Free text]

## **Section 4: PARTNERSHIPS AND COLLABORATIONS**

**25. Will there be coordination with other organizations for the implementation of the project?**

- YES
- NO

**26. If YES, identify your partners and briefly describe their involvement.**

- [Free text]

## **Section 5: INCLUSIVE PARTICIPATION**

To promote inclusion and participation, a project can receive additional funding if it includes a person with a disability requiring specific support.

Optional question:

**27. If applicable, describe your needs or the steps that will be taken to recruit participants with disabilities**

- [Free text]

## **Section 6: BUDGET**

You will need to complete the template provided on the l'URLS GÎM website to record the revenues and expenses associated with your project.

**28. Amount of financial support requested from l'URLS GÎM for the project**

- [Free text]

**29. Specify which expenses the financial support from l'URLS GÎM will be used for**

- [Free text]

**30. Please complete the budget forecast provided on the l'URLS GÎM website and upload it here by clicking on "Add file" - It is important to save and rename the file before uploading it.**

- Template to complete on the website

## **Section 7: DECLARATIONS**

**31. Have you read and understood the eligibility criteria and program conditions?**

- YES
- NO

**32. Do you declare that all the information provided is accurate and truthful?**

- YES
- NO

**THANK YOU, WE LOOK FORWARD TO DISCOVERING YOUR PROJECT.**

### **Required Documentation for Project Submission:**

- ✓ Completed online form
- ✓ Detailed budget (Complete the template provided on the website)
- ✓ For organizations only (NPO or cooperative), attach a copy of the first page of the organization's letters patent (charter) (for a first application to l'URLS GÎM).